

	no points	1 point	2 points	3 points	points
Name & class	not mentioned	present			
Chapter 1: expectation	absent	expection without explanation	expection with short explanation	expection with perfect explanation	
Excel table					
calculations	not done in Excel	1 calculation done correctly in Excel	2 calculations done correctly in Excel	3 calculations done correctly in Excel	
text wrap	not used	not used properly	used properly		
table in Word	doesn't fit at all	hardly fits	pasting in Word done well		
lay out	no colours and borders	borders without colours or bad contrast	borders and colours, contrast or colours not done well	borders and colours and contrast done well	
Results					
table 1	empty	filled in wrong or incompletely	filled in completely and in the right way		
title table 1	absent	not complete or too general	complete and connected to content		
average and variance	absent or done wrong	not both of these filled in well in table 2	both of these filled in well in table 2		
title table 2	absent	not complete or too general	complete and connected to content		
describing results	absent	incomplete or no extra obeservations	complete with few extra obeservations	complete & good extra obeservations	
table 3 + 4	empty	filled in wrong or incompletely	filled in completely and in the right way		
Evaluation					
conclusions	not more than one	two conclusions	three conclusions		
	lame	one of the three formulated well	two of the three formulated well	all three formulated well	
explanations	not more than one	two erplanations	three erplanations		
	lame	one of the three formulated well	two of the three formulated well	all three formulated well	
errors	no or only lame ones	one good one	two or three good ones	more than three good ones	
EXTRA	<i>EXTRA QUALITY (max. 2 POINTS extra)</i>				
MINUS	<i>NOT HANDED IN IN TIME (max. -4 points)</i>				
CLASS:		TOTAL POINTS (MAX. 40):			
NAME:			MARK > <i>(points/4)</i>		